



# Indiana Trapshooter's Association, Inc.

## Minutes – Board of Directors Meeting November 06, 2021



### 1. Call to Order.

Vice President Barker called the meeting of the Directors and Officers of the Indiana Trapshooter's Association to order at 10:04 am on Saturday November 6th, 2021 in the offices of Wolfe & Swickard, 1344 S. Tibbs Avenue, Indianapolis, Indiana.

### 2. Roll Call of Board Members.

In attendance were:

|                          |                            |             |   |
|--------------------------|----------------------------|-------------|---|
| Northern Zone            | Mike Powell                | Curtis Held | Don Barker (Secretary & Vice President) |
| Central Zone             | Mike Williams              | Dan Fesler  |   |
| Southern Zone            | Jason Seitz                | Doug Holman |   |
| Ex-Officio William Mager | ATA Delegate Jason Barnett |             |   |

Absent were: ITA President David Wade, ITA Treasurer John Voliva, Central Zone Director Salvatore DeSantis, Southern Zone Director Larry Schauss, Indiana Gun Club Lessee and Manager Phillip Baker, AIM Youth Shooting Committee Chairperson Howard Byrd and Hall of Fame Committee Chairperson Devon Harris. A quorum necessary to conduct business of the association was in attendance.

- 3. Reading & Approval of Minutes.** Minutes from the September 11<sup>th</sup>, 2021 meeting, were e\_Mailed to board members and officers prior to the meeting for review. After short discussion and corrections were identified, a motion was made by Dan Fesler with Jason Seitz seconding to approve the minutes as modified. Motion carried unanimously.
- 4. Treasurer's Report.** Secretary Barker had e\_Mailed copies of the Financial Report on behalf of Treasurer Voliva (absent) prior to the start of the meeting for review. Total net income for January 1st, 2021 thru November 2nd, 2021 is (-\$10,587.22). Total bank balance as of September 10<sup>th</sup>, 2021 is \$171,064.43 with approximately \$107,000.00 earmarked for the proposed new shell house building when the zoning and possible annexation to the City of Fishers issues have been resolved. Note that the quotes provided by Blitz Builders have expired and given the recent increase in building material costs, this amount can no longer be considered valid. Net income from the 2021 Indiana State Shoot thru November 2<sup>nd</sup>, 2021 is (-\$1,732.08). For reference purposes, net income from the 2020 Indiana State Shoot was \$26,184.81. Phillip Baker (IGC) has been paid for 2021 State Shoot golf cart rental but not yet electrical usage and cleaning supplies. The ITA has not yet been reimbursed for Phil's donation to the AIM program (2021 AIM State Shoot 16 Yard target fees of \$1,543.50) and IGC septic tank pumping at the beginning of the State Shoot. Secretary Barker noted that the cancellation of the 2<sup>nd</sup> 100 targets in Event 7, Singles Class Championship, cost the ITA a total of \$5,742.00 in target fees. After short review a motion was made by Dan Fesler with Curtis Held seconding to approve the Treasurer's reports as presented. Motion carried unanimously.
- 5. Shell House Status.** Mike Williams reported that there was no change in the status of construction of the new shell house due to the outstanding zoning and possible annexation into the City of Fishers issues.
- 6. IGC Lease Status.** Secretary Barker reported that another short-term extension of the lease agreement with Phillip Baker has been endorsed, extending the lease thru December 31<sup>st</sup>, 2021. Final negotiation of a mutually desired long-term lease agreement is subject to application for Indiana Property Tax exemption and the resulting effect on the property tax clauses in the lease. Any extensions in the near future will be short-term rather than long-term.
- 7. 501©3 Non Profit Status.** At the September 11<sup>th</sup>, 2021 ITA Board Meeting it was agreed, without motion, that the ITA would no longer actively pursue recognition as a 501©3 Non Profit entity by the Internal Revenue Service at this time. Discussion was held. This decision was confirmed by the Board and Jason Barnett again at this meeting. Open to potential further discussion at a later date.
- 8. ITA Officers & Board of Director's Conflict of Interest Policy.** Part of the application process for recognition as a 501©3 entity included the creation of a Conflict of Interest Policy specifically to handle those cases where an ITA Officer or ITA Board Member may become a vendor or provider for products, materials or services. Open discussion was held and it was decided, without motion, that a formalized policy concerning potential conflicts of interest still

needs to be developed and documented in the best interest of the Association. Secretary Barker to develop and distribute to the Board a draft copy of such a policy to be discussed and modified as necessary at a later date.

- 9. Status of Duke Energy Shot Screen.** Secretary Barker reported that he had made inquiries by e-Mail and phone calls to Duke Energy related to the incomplete installation of the shot screen at the east end of the property but had received no response to date. Don indicated that he would continue trying to make contact with the appropriate person or persons at Duke Energy in an attempt to meet with them and hopefully resolve the issue.
- 10. Roof Replacement on Shell House.** At the last meeting, it was decided to solicit quotes on the replacement of the shell house roof and any structural improvements necessary to support a new roof, metal roofing preferred secondary preference asphalt, fiberglass or composite shingles. Dan Fesler presented two (2) proposals to replace the shell house roof. Proposals were received from Mr. Rob Goodhew, Goodhew Roofing and Construction, Bedford, Indiana in the amount of \$17,840.00 and Mr. Rudy Hollinger, RHS, Anderson, Indiana in the amount of \$14,975.00. The proposal from Mr. Goodhew included removal of the existing roof, replace bad fascia boards and 2 x 4 nailers on the roof, install 7/16" OSB sheathing, weather proof felt underlayment and ice & water shield membrane underlayment on the eaves, install new 26 gauge standing seam metal roofing with "T" style trim around the perimeter, trim the gable ends as necessary, install all pipe flashings as needed and haul away all debris from the roofing job. ITA to remove all steel bracing and old electrical weather heads in advance of the roofing. Terms were 50% down payment with signed contract and balance upon completion of the job. If the signed contract and down payment were received within 30 days, the job would be scheduled as soon as the weather permitted early 2022. Proposal valid for 30 days. The proposal from RHS included removal of the old roof, repair rotten or damaged framing as needed, install bubble wrap insulation to control condensation and install new metal and trim. No terms or scheduling information was included. After discussion regarding the pros and cons of each proposal it was the consensus of the Board that even at a greater price, the proposal from Mr. Goodhew was the better value. In addition to the above specifications, Dan Fesler described how the standing seam roofing material would be slightly bent to make of a seamless transition between the main roof level and the secondary "overhang" over the actual shell sales area. The determining points of Mr. Goodhew's proposal were the OSB sheathing over the roof level, adding to the structural strength of the whole roof, the seamless transition between the two roof levels and the intent to complete as early as possible next year. Further discussion was held regarding the 50% down payment at time of contract and the Board directed Dan to see if a lower down payment could be negotiated with a further payment at the time the job was started and balance at the time of completion. Dan excused himself from the meeting and left the room to contact Mr. Goodhew. Upon his return, Dan reported that Mr. Goodhew would accept payment terms of 10% down, 40% at the start of the project and the balance at completion and in addition, with the 10% down payment and signed contract (provided), he would lock in the price of the project regardless of any increase in material costs. Secretary Barker reported that the ITA is responsible for any costs for maintenance of the Shell House subject to terms of the Lease Agreement. Motion made by Don Barker with Mike Williams seconding to accept the proposal from Mr. Robert Goodhew, Goodhew Roofing and Construction in the amount of \$17,840.00. Motion passed unanimously. Secretary Barker to sign the original contract, signifying the color choice to be "MUSKET GRAY" which would match, as closely as possible the metal roofing color on the clubhouse and forward to Secretary John Voliva so that he may include a check for the 10%, \$1,748.00 and forward to Mr. Goodhew.
- 11. Gutters and Downspouts for Shell House.** As new guttering and downspouts were not included in the proposal accepted from Goodhew Roofing and Construction, discussion was held regarding the need for new guttering and downspouts on the shell house. Motion made by Don Barker with Mike Williams seconding to authorize Dan Fesler to investigate new guttering and downspouts and to enter into any agreement on behalf of the ITA necessary to make this happen, not to exceed the amount of \$2,000.00 without additional approval of the Board. Motion carried unanimously. Guttering and downspouts to be "WHITE" in color and downspouts to disperse water collected from the roof to the east end of the shell house rather than the west end to prevent flooding of the tournament office doorway and the outdoor scoreboard area as it currently does.
- 12. New Roof for Residence.** At the last meeting, it was decided to solicit a quote for replacement of the roof of the residence on the property. The current roof was leaking due to partial damage from a storm in late June and from expected wear and deterioration, the house having been installed in 1997 or 1998 making the roof 23 or 24 years old. Secretary Barker presented a quote from Mr. Steve Smith, EC Smith & Sons, LLC, Roachdale, Indiana in the amount of \$7,700.00 to replace the residence roof, prices to include all material and labor. The quote included removal of one (1) layer of shingles, replace decking as necessary, install ice & water shield membrane underlayment, install new drip edge, install "Atlas Castlebrook" dimensional shingles, replace all roof vents, replace electrical/plumbing boots and clean up and remove all debris. Potential additional charges could include each additional layer of shingles removed at \$20.00 per square if necessary and decking replacement at \$45.00 per sheet if necessary. Secretary Barker confirmed that there was only 1 layer of shingles to be removed. Optionally, "Atlas Pinnacle Pristine" shingles with all Atlas brand components to qualify for their "Signature Select Warranty" could be used at an additional cost of \$800.00. Secretary Barker contacted Mr. Smith, who, while on speaker phone, explained to the Board that the extra

cost option to use the “Atlas Pinnacle Pristine” option at an added cost of \$800.00 provided for a better quality shingle and a 15 year, non-prorated warrantee on materials. Steve also suggested but could not confirm until the ITA contacted their insurance carrier that since the storm had already been well documented in the area, the insurance company MAY pay for part or all of the roofing job and that if his schedule allows, Steve would be glad to be on site, if notified in advance with a date and time, to meet with and answer any questions a claims adjuster might ask. Secretary Barker reported that the ITA is responsible for any costs for maintenance of the residence subject to terms of the Lease Agreement. Motion made by Dan Fesler with seconding by Mike Williams to enter into a contract with Mr. Smith, EC Smith & Sons, LLC to replace the residence roof at a cost of \$7,700.00, utilizing the optional “Atlas Pinnacle Pristine” shingles option at a cost of \$800.00 for a total contract price of \$8,500.00 plus any extra cost due to removal of an extra layer of roofing (not expected) and decking replacement if necessary. Motion carried unanimously. Secretary Barker to contact John Voliva to contact the ITA’s insurance company and arrange for an adjuster to evaluate the necessary repairs and notify Steve Smith of the date and time of any adjuster appointment. Don also to contact Steve Smith and enter into an agreement with Mr. Smith to make the re-roofing happen at Mr. Smith’s earliest convenience.

- 13. Additional Road and Related Drainage in Back Row of New Camping Area.** At the last meeting, discussion was held regarding a request that President Dave Wade had received from a shooter/camper to construct a new road for the back row of the new camping area. The shooter in question had offered a monetary donation to be applied towards the cost of the project and had requested to remain anonymous. The estimated cost to the ITA for the road (30 ft. x 160 ft.) was \$9,400.00 and the drainage consideration was \$13,000.00. It was the consensus of the Board that the costs of construction and the ongoing maintenance of a new road were prohibitive at this time. Dan Fesler suggested that we poll additional campers in the back row and see if additional shooters/campers would be willing to make contributions to reduce the cost to the ITA. President Wade had responded back to the person making the original request to determine if that person would be willing to increase his donation and he had declined “at this time”. To be discussed further at a later date.
- 14. Drainage at Remaining Concrete Pads on Entrance Road.** At the last meeting, discussion was held whether the ITA should take steps necessary to install asphalt millings around and over the first four (4) concrete pads (P01 – P04) east of the entrance road into the gun club. A motion had been passed unanimously to investigate the cost and also review with Mike Perryman and take steps necessary to improve these pads with asphalt millings consistent with what was done to the other pads. No action had been taken yet to obtain an estimate or to contact Mike Perryman regarding this project. Secretary Barker to contact Mike Perryman and/or obtain an estimate from another source. Dan Fesler indicated that an abundance of asphalt millings were currently deposited at the east end of the club.
- 15. Voice Call Microphone Replacement for 2022 State Shoot.** At the last meeting, Mike Williams, Chairperson of the Trap Maintenance & Target Setting Committee requested that we start a phased-in program to purchase replacements of all microphones for the Canterbury voice call units. Mike is suggesting that we purchase a total of 10 sets of new microphones prior to next year’s State Shoot with an additional 10 sets at a later date, possibly prior to the 2023 State Shoot, depending upon the Association’s financial status at that time. Mike had investigated the options available from various manufacturers. Discussion was held regarding replacing the microphones with OEM Canterbury units (\$259.00 per set of 5 – total of \$2,590.00 for 10 fields) versus the BRB units which are thought to be totally compatible (\$180.00 per set of 5 – total of \$1,800.00 for 10 fields). A motion was made by Don Barker with Mike Williams seconding to purchase 1 set of five (5) BRB brand microphones for evaluation. Motion passed unanimously. Mike Williams indicated that with the Board’s permission he could implement the BRB units at either Brownsburg or Fall Creek Conservation Club during the winter in order to better evaluate their compatibility. The Board agreed without motion. Discussion to be held at a later date after further evaluation.
- 16. New Public Address System at Indiana Gun Club.** At the last meeting, Jason Barnett had presented a quote from Summitt Systems Group LLC to basically replace the entire public address system at Indiana Gun Club. The proposal identified seven (7) separate “zones” on the club grounds and a “ballpark” estimate of \$17,000.00 to \$18,500.00, subject to several variables in their proposal, to provide a new system. We would need to notify them early in the spring due to component lead times. Further discussion was held. The entire Board agreed that something needed to be done but again, the price was a major concern. Various methods of funding were discussed. The subject of replacing the public address system was tabled, without motion, to a later date.
- 17. Roofed Area Between Storage/Shipping Containers.** At the last meeting, Jason Seitz initiated discussion regarding the possibility of erecting a roof across the open area between the two ITA storage/shipping containers to provide additional storage area out of the weather. Steel fencing could be incorporated at the ends for security. A motion had been made, duly seconded and passed to authorize Mr. Seitz to design and provide estimates on the construction of the roof. At this meeting, Jason provided estimates of materials necessary to construct the roof, using metal roofing, in the amount of \$1,941.79 plus additional lumber determined to be necessary after obtaining the quote in the amount of \$43.81 plus miscellaneous hardware consisting of hinges, carriage bolts, washers, nuts and

welded cattle fencing – no cost indicated. Jason, with the help of his son and a nephew, to do the work sometime before next year's State Shoot. A motion made by Dan Fesler with Mike Williams seconding that Jason proceed with the roofing project at a total cost not to exceed \$2,500.00. Motion passed unanimously.

- 18. Schedule for Next Lead Reclamation.** At the last meeting the question was raised regarding the schedule for the next lead reclamation. Secretary Barker had investigated and determined that the last reclamation had taken place in September of 2016. Comments were made that if feasible, we would prefer to use Baker Farms (Dennis and Matt Baker), Plainview, Illinois due to their annual \$1,000.00 contribution to our Friday Night Miss N' Out event. The subject of our next reclamation of lead was tabled, without motion, to a later date. It was agreed that any reclamation of shot would be after the 2022 State Shoot.
- 19. Offices of Wolfe & Swickard for Future ITA Board Meetings.** At the last meeting, Mike Williams had informed the Board that he would be retiring from Wolfe & Swickard at the end of the year so there may be a question in the future of where we may hold Board meetings. Dan Fesler initiated discussion that if we were intending to eventually make improvements to the ITA Tournament Offices after the Shell House is re-roofed we could possibly hold future meetings at the Indiana Gun Club. Discussion was held. Mr. Williams indicated that he believed we could still tentatively plan on using the offices of Wolfe & Swickard for the next meeting. More to follow as more is known.
- 20. Purdue University Trap & Skeet Club Use of ITA Traps & Voice Calls.** On Tuesday October 5<sup>th</sup>, 2021, Secretary Barker had distributed an e-Mail message making a motion requesting permission on behalf of the Purdue Trap & Skeet Club to use one of the ITA PAT Traps for their first-ever ATA Registered event, a BIG 50 event scheduled for Saturday October 16<sup>th</sup>, 2021. Don Barker had indicated that he would be personally responsible for removing the trap from our storage container, installing at Purdue and returning the borrowed trap to our storage container after their event. If approved, Don had also indicated that he would be personally responsible for any and all damage, maintenance and/or repairs that may be necessary before or after their use. Mike Powell had seconded this motion prior to distribution of the e-Mail via telephone with Secretary Barker. Responses from the Board Members were 8 votes in favor of Purdue's use with 1 no-response from Director Sal DeSantis. Motion passed. On Thursday October 7<sup>th</sup>, Don, with the assistance of Bill Mager had retrieved the trap from Indiana Gun Club and had transported to and installed & tested at Purdue Trap & Skeet Club. In addition, since Purdue had not yet had a chance to test their existing set of voice calls with a PAT Trap, a complete set of ITA voice calls had been left at Purdue (under lock and key with no accessibility to anybody other than the club's President) for their use if necessary.
- 21. Purdue University Trap & Skeet Club Report on ATA Registered Event.** Secretary Barker reported on the BIG 50 event held on Saturday October 16<sup>th</sup>, 2021. They had 44 x 16 Yard entries (40 of them shot as registered targets), 28 x Handicap entries (all shot as registered targets) and 21 x Doubles entries (all shot as registered) for a total of 4,250 targets thrown, 4,050 shot as registered targets. A total of eight (8) shooters had become newly registered ATA members. This was obviously a very successful start for an ATA registered program at Purdue and high compliments were in order for the (student) management in initiating this program and in Secretary Barker's opinion, well worth the effort that he and others had put into their program to date. Don indicated he had polled many of the shooters that had been in attendance and all comments were very positive.
- 22. Updated 2022 Indiana Zone Shoot Schedule.** Secretary Barker distributed printed copies of the 2022 Indiana Zone Shoot Schedule. Northern Indiana Zone Championships to be held at Fulton County Gun Club, Rochester, Indiana on Saturday and Sunday May 21<sup>st</sup> and 22<sup>nd</sup>, 2022 with a "preliminary day" of events scheduled Friday May 20<sup>th</sup>, 2022. Central Indiana Zone Championships to be held at Kingen Gun Club, McCordsville, Indiana on Saturday and Sunday May 14<sup>th</sup> and 15<sup>th</sup>, 2022 with a "preliminary day" of events scheduled Friday May 13<sup>th</sup>, 2022. Southern Indiana Zone Championships to be held at Evansville Gun Club, Evansville, Indiana on Saturday May 21<sup>st</sup> and 22<sup>nd</sup>, 2022 with a later determination of whether or not there will be a "preliminary day" held on Friday May 20<sup>th</sup>, 2022.
- 23. Indiana Zone Shoot Rotation Schedule.** Secretary Barker distributed printed copies of the scheduled Indiana Zone Shoot locations through 2025 including the Zone Shoot "Rules and Other Criteria" currently in place".
- 24. ITA Officer and Director Contact List.** Secretary Barker distributed printed, updated copies of the ITA Officer and Director Contact List including the additional phone numbers and e-Mail addresses received after the last Board Meeting.
- 25. Updated ITA Club Shoot Registry.** Secretary Barker distributed printed copies of the ITA "Club Shoot Registry List" indicating the active ITA clubs and indicating their "normal" shoot weekdays (if any), "normal" Saturdays (if any) and their reserved and "normal" Sundays. Updated to include Purdue Trap & Skeet Club. There were a total of 22 ITA clubs that shot ATA Registered events in 2021.

26. **Updated ITA Club 50 Mile Chart.** Secretary Barker distributed printed copies of the ITA “50 Mile Chart” used to enforce the 50 Mile Rule for clubs with conflicting Sundays when approving ATA Registered Shoot Applications. Updated to include Purdue Trap & Skeet Club.
27. **Updated ITA Committee List.** Secretary Barker distributed printed copies of the current ITA Committees as discussed and updated at the last Board Meeting.
28. **AIM Youth Shooting Committee.** Given the absence of AIM Youth Shooting Committee Chairperson Howard Byrd, no report was available regarding the AIM Youth Shooting Committee.
29. **ITA Hall of Fame Committee.** Given the absence of Hall of Fame Committee Chairperson Devon Harris, no report was available regarding the Hall of Fame Committee.
30. **Campground Availability for 2022.** Upon questions from several Board Members, Dan Fesler clarified and confirmed that all reserved campground spots have been paid for the 2022 Indiana State Shoot. There were still a few unreserved spots available for 2022.
31. **Indiana Gun Club Manager’s Report.** Given the Absence of Indiana Gun Club Lessee and Manager Phillip Baker, no report was available regarding the Indiana Gun Club.
32. **Indiana Gun Club Restoration of Damage to Grounds.** Secretary Barker reported on a discussion held earlier with Phil Baker, Manager of Indiana Gun Club, regarding the repairs necessary to the IGC grounds due to rutting and other damages caused by the excessive rain at the end of the 2021 Indiana State Shoot. Phil had offered to perform all repair work with his staff members and possibly, Mike Perryman, if the ITA would reimburse him for the cost of the machinery available (“soil pulverizer”) that could be attached to his skid steer loader. Secretary Barker reported that the ITA is responsible for any costs for restoration of the club grounds subject to terms of the Lease Agreement. Discussion was held. A motion was made by Mike Williams with Mike Powell seconding that the ITA would reimburse Phil for any machinery rental, grass seed, straw and any other supplies necessary to restore the grounds to pre State Shoot conditions. Motion passed unanimously. Secretary Barker to notify Phil of the Board’s actions.
33. **ATA Delegates Report.** ATA Delegate Jason Barnett reported on the ATA Gun Club Fund program, asking Board Members to encourage Indiana clubs to apply for the funds made available through the ATA. Applications are taken during the year, are due July 1<sup>st</sup> of each year and numerous grants in each zone awarded during the Grand American. Purdue University Trap and Skeet Club, successfully applied for and received grant money through the fund at the 2021 Grand. Discussion was held regarding the amount of money made available through this grant program. A motion was made by Dan Fesler with Jason Seitz seconding that Secretary Barker make application for ATA Gun Club funds for 2022 in order to make improvements to Indiana Gun Club. Motion carried unanimously. Action: Don to familiarize himself with conditions of the ATA Gun Club funds, identify specific projects that the funds could be applied to and make application in a timely manner to the ATA.
34. **2021 Indiana All-State Team.** ATA Delegate Jason Barnett reported that given the end of the 2021 Target Year, shooter’s target attainments and averages should be made available to him shortly by the ATA Offices so that he may compile a tentative roster of the 2021 Indiana All-State Team. Jason to distribute to the Officers and Board Members for their review and any corrections necessary. A motion was made by Don Barker with Mike Powell seconding that target attainment and composite averages be published in addition to names in all releases of the 2021 Indiana State Team roster. Discussion was held. Motion carried unanimously. Action: ATA Delegate Jason Barnett to include target attainment and composite averages when 2021 All-State team members are published.
29. **Next Meeting Date/Time and Location.** Next ITA Board of Directors meeting scheduled for Saturday February 5<sup>th</sup>, 2022, at 10:00 am in the offices of Wolfe & Swickard, 1344 S. Tibbs Avenue, Indianapolis, Indiana. Depending upon Mike Williams’ retirement, the location may be changed at a later date. Board Members will be notified as the location is finalized. An additional Board meeting is (tentatively) scheduled for Saturday April 2<sup>nd</sup>, 2022, time and location to be determined at a later date.
30. **Adjournment.** There being no further business to come before the Board, a motion was made for adjournment at 12:58 pm by Dan Fesler with Mike Powell seconding. Motion carried unanimously.

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**Approved at ITA Board of Directors Meeting on Saturday 26 February 2022 .. Don Barker, Secretary**